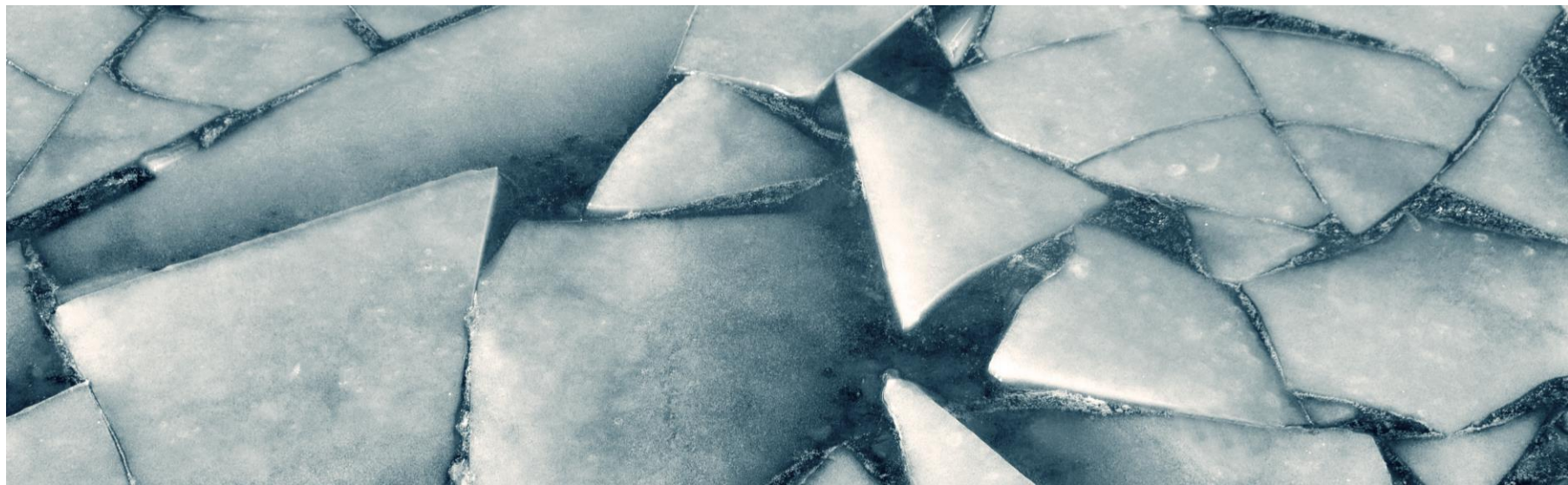


# Hvordan godkjenne noe i registeret - bruk av Task List



Februar 2018

# Task List

- For å finne oppgaver som avventer godkjenning må AR eller AAR gå inn på sin «Task List»

European Commission  
**Climate Action**  
Energy for a Changing World

Norge

Open another registry

Welcome to the Union Registry for Emissions Trading

Please Login or, if this is your first visit to the Norwegian Emissions Trading System, please click on the link below.

For further information and updates, please visit our website

URID: ...  
[Un-enrol](#)  
[Edit your personal details](#)

Home page  
Task list  
Accounts

# Godkjenning av oppgave fra Task List

- Velg den oppgaven som skal godkjennes ved å huke av i boksen foran oppgaven
- Trykk «claim task»

Filter results

Page 1 of 5 (42 rows found)

<input type="checkbox"/>	Name	Claimant	Description	Initiator	Request ID	Start date	Due date	Transaction id	Status
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Addition of account to Trusted Account List</a>		Approval of addition of account EU [redacted] Trusted Account List of account [redacted]						unclaimed
<input checked="" type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed

Page 1 of 5 (42 rows found)



Claim task

Unclaim task

Assign

# Godkjenning av oppgave fra Task List (forts.)

- Etter at man har trykket «claim task» kommer navnet opp foran oppgaven
- Trykk på lenken under «Name»

Filter results									
Page 1 of 5 (43 rows found)									
<input type="checkbox"/>	Name	Claimant	Description	Initiator	Request ID	Start date	Due date	Transaction Id	Status
<input checked="" type="checkbox"/>	<a href="#">Approve Transaction Request</a>	Carina Heimdal	The following Transaction needs approval prior to launching the Transaction workflow.	Navn på AR	ID	dato		ID	claimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Addition of account to Trusted Account List</a>		Approval of addition of account EU [redacted] to Trusted Account List of account EU [redacted]						unclaimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed
<input type="checkbox"/>	<a href="#">Accept Verifier Appointment</a>		Verifier appointment, please accept or reject the request.						unclaimed

# Godkjenning av oppgave fra Task List (forts.)

<input type="checkbox"/>	<a href="#">Addition of account to Trusted Account List</a>	Approval of addition of account	to Trusted Account List of account			19/02/2013 14:19:03
<input type="checkbox"/>	<a href="#">Addition of account to Trusted Account List</a>	Approval of addition of account	to Trusted Account List of account I			19/02/2013 14:17:21
<input type="checkbox"/>	<a href="#">Addition of account to Trusted Account List</a>	Approval of addition of account	to Trusted Account List of account			19/02/2013 14:03:44
<input type="checkbox"/>	<a href="#">Addition of account to Trusted Account List</a>	Approval of addition of account I	to Trusted Account List of account			19/02/2013 13:58:59

Claim task

Unclaim task

Assign

Detail: Addition of account to Trusted Account List

Comments

From: NO00001

Request ID: 166

Start date: 19/02/2013 14:17:21

Due date:

Status: unclaimed

Priority: medium

Assignee: SD Agent, Additional Authorised Representative, National Administrator

Description:

Approval of addition of account EU-10 to Trusted Account List of account NO-1

Request: 166

Når man har trykket på lenken kommer detaljer om oppgaven opp nederst på siden

- Trykk på «Request ID»-en helt nederst for å åpne oppgaven

# Godkjenning av oppgave fra Task List (forts.)

- Sjekk om det som er foreslått er riktig (for eksempel kontonummer eller antall kvoter til overføring)
- Trykk «Approve» for å godkjenne eller «Reject» for å avslå

## Confirm addition of trusted account

Confirm that you want to add the account with the reference below to the trusted account list of account : NO-1

Number:

EU-100-12345-0-80

Holder:

Bedriften AS

Name:

Hovedkonto AS

Comment:

Kontoen vi skal bruke for overføringen til  
Bedrift 2 i mai

Approve

Reject

# Godkjenning av oppgave fra Task List (forts.)

- Trykk «Confirm» i dialogboksen som kommer opp for å godkjenne

Du blir nå omdirigert til EU Login

- Skriv inn EU Login-passord/e-post og telefonnummer
- Skriv inn koden du får på SMS
- Trykk «Sign» for å signere

Reason

Password \*

Mobile phone \*

Please, sign the transaction with your strong password

|xxxx

+4712345678

International format including country code, e.g. for Belgium: +32 123 4

⇒ Sign

- Du får beskjed om når oppgaven blir utført
- Innlevering av kvoter til oppgjør skjer umiddelbart uten forsinkelse



[www.miljodirektoratet.no](http://www.miljodirektoratet.no)